

BACI Life Sharing – People Served Personal Funds and Contractor’s Expectations

Money can be a tricky part of any relationship and a Life Sharing relationship is no different. Combining resources to pay for food and rent requires complete transparency – everyone in the relationship needs to know what they are paying for and where the money is going. BACI requires that the nature of the financial agreement within the life sharing relationship be clearly documented. A place to work on this is the ‘Shared Commitment.’ A copy will be given to the LSN Manager for transparency and monitoring purposes.

Whenever BACI contractors manage, or have access to, the personal funds of people they support, BACI expects contractors to act in a responsible and honest manner and will hold them accountable to do so.

Before allowing contractors access to the persons’ funds, BACI will:

- a) Obtain consent from the individual to allow contractors to manage their personal funds; and
- b) Ensure that contractors are aware of, and compliant with, all applicable agreements relating to managing the persons’ funds, as established and documented - Shared Commitment.

It is important to recognize that you do not have the authority to make legal, financial or health care decisions on the individual’s behalf. Make sure you understand the legal status of the individual you are caring for, and are clear about who can make decisions if the individual cannot.

The Contractor agrees to maintain sufficient records of the provision of the services and compliance with their Agreement, including but not limited to the record of the use of their respite, and will submit such records to BACI upon request.

All Fees paid to the Contractor include all expenses and costs pertaining to the services, including food and utilities and no additional amounts or reimbursement will be provided to the Contractor without the prior written consent of the Agency. For example, the contractor cannot make application for funds to the Public Guardian and Trustees office without BACI’s knowledge and consent.