

## **1. 20 Board Manual Policy**

The BACI Board of Directors recognizes and adopts the Board Manual as its standard for Board governance practices and expectations. Each Board member is accountable to the Policies and Procedures outlined in the Board Manual as well as the applicable organizational Policies and Procedures.

The Board of Directors is also held accountable to, and must execute, BACI's Constitution and By-laws as part of its governance requirements.

The Board will review and update the Board Manual on an annual basis or 'as needed.' The Board Governance Committee is responsible for conducting the review on an annual basis and will make recommendations to the Board of Directors. Individual Board members may bring forward suggested changes to the Board Manual on an 'as needed' basis.

The Board of Directors will have final approval on any changes to the Board Manual.