

## **3.2 EMERGENCY PREPAREDNESS POLICY**

### **Overview**

BACI is committed to provide services in a wide range of emergency situations. Emergency Preparedness includes ensuring adequate systems, plans, supplies, drills, and training to maintain the health and safety of people served as well as employees and volunteers. This policy applies to every site at which we provide services. It does not apply to family homes where services might be provided on an outreach basis.

Emergency Preparedness at BACI includes the following:

- Utility failures
- Fires
- Earthquakes
- Floods
- Medical emergencies
- Bomb threats
- Violent or threatening situations
- First Aid
- Natural disasters.

BACI has procedures that guide staff and volunteers to respond to emergencies. Procedures are updated annually and as needed to comply with WorkSafe BC, CARF, Licensing, and funders. All employees and volunteers are expected to be knowledgeable about processes and able to implement them.

BACI has a Joint Occupational Health and Safety Committee who contribute to procedure development. Employees are encouraged and required to provide input into Health and Safety systems at BACI.

### **Linking Policies**

- 1.8 Code of Ethics
- 1.11 Risk Management Policy
- 2.1 Accessibility Policy
- 3.1 General Health & Safety Policy
- 3.17 Risk Assessment Policy